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Utility Truck Checklist

Inspection Details

Report #: _____
 Location: _____
 Inspection Date: _____
 Inspector Name: _____

Fleet Details

Fleet # : _____
 Fleet Category : _____
 Fleet Name : _____
 VIN #: _____
 Meter Reading: _____
 Model/Year: _____

OTHERS

SN	Inspection Item	Note	Yes	No	NA
1	Seat belts are working and free of damage.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Mirrors are clean and no visible damages.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Doors and door locks operate correctly.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Dash control panel are fully operational (i.e., all lights and dashes).		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Steering wheel moves smoothly .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Horn is loud and clear.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Hydraulic systems are operating smoothly (i.e., no visible leaks and systems).		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	All loads (if any) are secured.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Reverse warning buzzer is working.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TYRES

SN	Inspection Item	Note	Yes	No	NA
10	Tyres are inflated and free of excessive wear or damage.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11	Tyre nuts are tight.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Tyres have adequate thread.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Ensure spare tyre is inflated and has no visible cracks.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FLUID LEVEL

SN	Inspection Item	Note	Yes	No	NA
14	The following fluid level is within manufacturers' specifications.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Engine oil level.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Brake fluid level.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Radiator fluid level .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	Battery water level .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Window washer water level .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Fuel level .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Windscreen washer level .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADJUSTMENT TO SUIT DRIVER'S VIEW

SN	Inspection Item	Note	Yes	No	NA
22	Driver seat.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Rear view mirror.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Side mirrors .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25	Foot brake is able to hold and stop the vehicle smoothly.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26	Parking brake is able to hold vehicle when parked.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27	Clutch and gear shift smoothly without jerking.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

LIGHTS

SN	Inspection Item	Note	Yes	No	NA
28	Headlights (high beam) .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29	Headlights (low beam).		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30	Licence plate.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31	Reverse .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32	Cabin interior.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33	Brake indicator.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34	Hazard lights.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35	Indicator turn signals .		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Note	

Overall Condition: _____

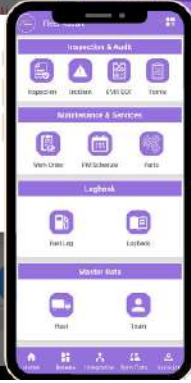
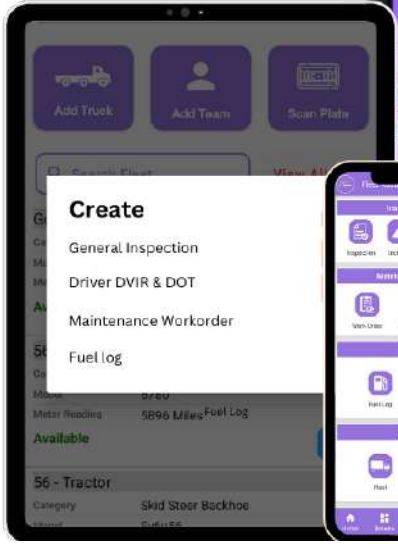
Fleet Safe to Use: _____

Maintenance Priority: _____

Deployed: _____

Signature

Barhscod



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